

FYC4114: Ethical Issues

Department of Family, Youth and Community Sciences

Course Instructor:

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Office hours: TBD (will sent as an announcement)

Undergraduate Teaching Assistants (UGTAs):

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Course Time, Location & Credits:
Asynchronous (100% online) & 3 credits

Course Description:

Ethics and ethical decision-making by professionals working with individuals and their families is addressed. Emphasizes ethical issues related to family relationships and family life.

Course Objectives:

The goal of this course is for all students to gain an understanding of ethical conduct within the areas of research, writing, and professional behavior within the human service professions. Upon completion of this course, students will:

- Understand why ethics are needed in research.
- Be able to engage in research in an ethical manner.
- Understand legal issues associated with human service work.
- Know what plagiarism entails and how to avoid it.
- Understand ethical decision-making for human service professions.
- Have an awareness of the common ethical issues for human service professionals.
- Be able to apply professional ethics in real life situations.

Course Required Text:

Parsons, R. D., & Dickinson, K. L. (2016). *Ethical practice in the human services: From knowing to being*. SAGE Publications, Inc.

Additional readings will be provided in Canvas.

Canvas/E-Learning:

All students are expected to check Canvas (<http://elearning.ufl.edu>) on a regular basis (daily is my suggestion). Please ensure that you have access to this service as all course-related materials will be housed in Canvas, this includes your assignments, assessments, grades, announcements, and email correspondence. The instructor and UGTA's will respond to emails **within ~48 hours to all email inquiries, excluding weekends and holidays**.

Course Expectations:

This is an asynchronous course where the expectations are for you to check in weekly to complete work, which includes a weekly assessment. To make the most out of this online course, please do your due diligence by logging in weekly, reading, watching, and completing all assigned course materials and assessments. If you have any issues, difficulties or challenges please do not hesitate to reach out to your instructor via canvas mail. And, please have easy access to the APA 7th edition manual as you will use it for your ethics project.

How to Succeed in this Course:

- Log in each week of the semester.
- Complete all work as assigned each week of the semester.
- Pay attention to Available From (open), Due, and Until (grace period) dates.
 - Every assignment and assessment will have a built-in grace period (Until date).
 - No Late work will be accepted due to the built-in grace period for each assignment and assessment.
- If you're unsure of anything as it pertains to this course, please email your instructor via Canvas mail.
 - We also have a few undergraduate teaching assistants in this course, they have each taken this course and are highly familiar with the course content, please seek their wisdom and input too.
- We are here to support you – please let us know if something is not working.

Make-Up Work & Late Assignments:

Make-up Work & Late Assignments: Every assignment has a built-in grace period. This grace period allows you to complete the necessary work without late penalty. Once the grace period has ended, no make-up work is accepted and a zero will be entered into the gradebook for that specific (missed) assignment/assessment.

- Please see all respective dues dates and correspond with your instructor in a timely and professional manner to discuss any accommodations needed.
- Please refer to our class Canvas Hub for all due dates.
- Dues dates are set to help you stay on pace and to allow you timely feedback that will help you complete subsequent assignments.
- The expectation is that you submit work by the assigned deadlines.
- The course goals and related assignments are designed to scaffold and build on one another to enhance your learning. However, life happens, and I am more than happy to work with you, hence each assignment has a built-in grace period (aka *until* date in Canvas).
- Please communicate with your instructor if you will not be able to get something done by the end of the grace-period. Please communicate with your instructor as a courtesy and a signal of your professional dispositions.
- Please be mindful that there are No Makeups and No grace-periods for any of the Assessments.
- These two links are provided in this sentence for university policies on regulations regarding absences: <https://gradcatalog.ufl.edu/graduate/regulations/>
- Additional UF policy and procedure information as it pertains to attendance can be found here: <https://catalog.ufl.edu/ugrad/current/regulations/info/attendance.aspx>

Students Requiring Accommodations:

Students with disabilities requesting accommodations should first register with the Disability Resource Center (352-392-8565, <https://www.dso.ufl.edu/drc>) by providing appropriate documentation. Once registered, students will receive an accommodation letter which must be presented to the instructor when requesting accommodation. Students with disabilities should follow this procedure as early as possible in the semester.

- Please ensure that your letter is emailed to khfletch@ufl.edu so that I can make all necessary accommodations.

Assignments:

All assignments must be turned in on Canvas on the date assigned by 11:55pm.

- Emailed assignments will not be accepted.
- If an assignment is closed (including the grace-period), please do not email me your work.
- All papers are expected to be typed in any of the accepted APA 7th edition fonts and corresponding sizes, including 12-point Times New Roman, 11-point Calibri or Arial with 1-inch margins, double-spacing, and utilizing APA professional paper style formatting.
- Each assignment must follow the requirements listed within each assignment.

- All assignments will be graded and returned to students in our Class Canvas hub.

Grade Breakdown:

Please note grades are based on points not percentages. For information on current UF policies for assigning grade points, see <https://catalog.ufl.edu/ugrad/current/regulations/info/grades.aspx>

A: 250 – 232.5	A-: 232.49 – 225	B+: 224 – 217.5	B: 217.49 – 207.5	B-: 207.49 – 200	C+: 199 – 192.5
C: 192.49 – 182.5	C-: 182.49 – 175	D+: 174 – 167.5	D: 167.49 – 157.5	D-: 157.49 – 150	E: 149 – 0

Course Assignments & Assessments

Syllabus search:

Our first assignment will entail finding information from the syllabus so that you can familiarize yourself with the course and policies.

Total: 10 pts (4%)

GTKY:

To help both your instructor and undergraduate teaching assistants get to know you, we have a Flip Assignment created for you to answer some questions so that we can “Get To Know You” (GTKY).

Total: 20 pts (8%)

Weekly Work & Assessments:

- The course is organized into 16 modules, which are available on both the *Home Page* and in *Pages* tab in our class Canvas hub.
- Each week will contain assigned readings and may include a recorded lecture(s) and/or video(s) and/or written submission (preflection/reflection).
- After reviewing these weekly materials, please complete the weekly assessment.
- Each assessment is worth 10 points.
- Spring Break Week is worth 10 points of extra credit.
- Please complete your weekly work no later than the grace period for each respective assessment, otherwise a zero will be entered into the gradebook.

Total: 150 pts (60%)

Ethics Project:

- Choose one of the codes of ethics provided in this course.
- Provide an example that can be real life experiences, news stories, made up stories, or take place in media (in movies, TV shows, or books) that present an ethical dilemma for your chosen profession.
- Describe the scenario and explain which ethical issues are relevant to the dilemma.
- How is each dilemma resolved in real life, your story, or the movie, show or book?
- Do you agree with how it was resolved, or would you do something differently?
- Explain why.
- A rubric is provided in Canvas.

Total: 70 pts (28%)

Calendar

Week	Topic	Assessment	Assignments
Week 1	So What? Preflection	Assessment 1	
Week 2	History of ethical issues in research	Assessment 2	Syllabus Search due
Week 3	Development of the IRB and IRB expectations; HIPAA and FERPA	Assessment 3	
Week 4	Plagiarism and academic honesty	Assessment 4	GTKY due
Week 5	Ethics in research and writing	Assessment 5	

Week 6	Helping professions and ethical standards in helping professions	Assessment 6	
Week 7	Ethics and the law and ethical decision-making	Assessment 7	
Week 8	Mid-Semester Check-in & Confidentiality and mandatory reporting	Assessment 8	
Week 9	Informed consent	Assessment 9	
Week 10	Spring Break	Assessment 10	
Week 11	Boundaries and ethical use of power	Assessment 11	
Week 12	Efficacy of treatment and accountability	Assessment 12	Ethics Project due
Week 13	Competence	Assessment 13	
Week 14	Self-care	Assessment 14	
Week 15	Ethics and AI	Assessment 15	
Week 16	Now What? Reflection	Assessment 16	

Online Course Evaluation Process:

- Students are expected to provide feedback on the quality of instruction in this course by completing online evaluations at <https://evaluations.ufl.edu/evals>
- Evaluations are typically open during the last two or three weeks of the semester, but students will be given specific times when they are open. Summary results of these assessments are available to students at <https://evaluations.ufl.edu/results/>

Academic Honesty:

UF students are bound by The Honor Pledge which states, “We, the members of the University of Florida community, pledge to hold ourselves and our peers to the highest standards of honor and integrity by abiding by the Honor Code. On all work submitted for credit by students at the University of Florida, the following pledge is either required or implied: “On my honor, I have neither given nor received unauthorized aid in doing this assignment.” The Honor Code (<https://www.dso.ufl.edu/sccr/process/student-conduct-honorcode/>) specifies a number of behaviors that are in violation of this code and the possible sanctions. Furthermore, you are obligated to report any condition that facilitates academic misconduct to appropriate personnel. If you have any questions or concerns, please consult with the instructor or TAs in this class.

Software Use:

All faculty, staff and students of the university are required and expected to obey the laws and legal agreements governing software use. Failure to do so can lead to monetary damages and/or criminal penalties for the individual violator. Because such violations are also against university policies and rules, disciplinary action will be taken as appropriate.

Student Privacy:

There are federal laws protecting your privacy with regards to grades earned in courses and on individual assignments. For more information, please see: <http://registrar.ufl.edu/catalog0910/policies/regulationferpa.html>

Campus Helping Resources:

Students experiencing crises or personal problems that interfere with their general well-being are encouraged to utilize the university’s counseling resources. The Counseling & Wellness Center provides confidential counseling services at no cost for currently enrolled students. Resources are available on campus for students having personal problems or lacking clear career or academic goals, which interfere with their academic performance.

- University Counseling & Wellness Center, 3190 Radio Road, 352-392-1575, www.counseling.ufl.edu/cwc/
- Counseling Services
- Groups and Workshops
- Outreach and Consultation

- Self-Help Library
- Training Programs
- Community Provider Database
- U Matter We Care, www.umatter.ufl.edu/
- Career Resource Center, First Floor JWRU, 392-1601, www.crc.ufl.edu/

Academic Resources

- E-learning technical support: Contact the UF Computing Help Desk at 352-392-4357 or via e-mail at helpdesk@ufl.edu.
- Student Success Initiative: <http://studentsuccess.ufl.edu>.
- Career Connections Center: Reitz Union Suite 1300, 352-392-1601. Career assistance and counseling services.
- Library Support: Various ways to receive assistance with respect to using the libraries or finding resources.
- Teaching Center: Broward Hall, 352-392-2010 or to make an appointment 352- 392-6420. General study skills and tutoring.
- Writing Studio: 2215 Turlington Hall, 352-846-1138. Help brainstorming, formatting, and writing papers.