FYC 4114
Ethical Issues in Family, Youth and Community Sciences
Fall 2024
Instructor: Dr. Heidi Liss Radunovich

Instructor:
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Office hours:
Personal meetings with students will be held by appointment only. Please email me to set up a time to meet. Questions via e-mail (hliss@ufl.edu) are accepted at any time and are encouraged! Please feel free to ask any questions you may have along the way.

Course description (UF Catalog):
Ethics and ethical decision-making by professionals working with individuals and their families is addressed. Emphasizes ethical issues related to family relationships and family life.

Class goal and objectives: The goal of this course is for all students to gain an understanding of ethical conduct within the areas of research, writing, and professional behavior within the human service professions. Upon completion of this course, students will:

- Understand why ethics are needed in research
- Be able to engage in research in an ethical manner
- Understand legal issues associated with human service work
- Know what plagiarism entails and how to avoid it
- Understand ethical decision-making for human service professions
- Have an awareness of the common ethical issues for human service professionals
- Be able to apply professional ethics in real life situations

Textbook:
We will be using the textbook during the second half of the course. The textbook is available online through the UF library for FREE! Log in to the UF library and search for the title to access the chapters; I am also attempting to make it available through course reserves. You are also welcome to purchase a hard copy if that works better for you:

Parsons, R. D., & Dickinson, K. L. (2016). *Ethical practice in the human services: From knowing to being*. SAGE Publications, Inc.

Additional readings will be provided in Canvas.

Assignments and grading:

1. <u>Quizzes:</u> The course is organized into 11 modules, which are available in the Modules section of the Canvas course. Each module will entail assigned readings, and also will likely include a recorded lecture(s) and/or video(s). After reviewing each module, you will complete a written quiz, worth 10 points*.* <u>Late submissions are not allowed without instructor permission.</u> *Total: 110 pts*

2. <u>Exams:</u> There will be two take-home essay exams given online, each worth 100 points. Exam 1 will become available on **September 28 and will be due Oct. 4.** Exam 2 will become available on **November 16 and will be due November 22**. I**t is not permissible to get assistance in completing the exam content from others or to use AI mechanisms such as ChatGPT**; doing so would constitute academic dishonesty, and would lead to referral to the Dean of Students Office (it is okay to use AI to help with grammar and clarity, but not for content). **Please use your own words** in completing the exams – cutting and pasting from other sources is considered plagiarism, and incidents of this type will also be referred to the Dean of Students Office (it is okay to copy and paste from your own personal notes, written in your own words). <u>If you have a conflict and know in advance that the deadline will be a problem, you must contact me in advance to make alternate arrangements. Late submissions will not be accepted without instructor permission, and only under the most dire circumstances in which there is some sort of documentation</u>. *Total: 200 pts*

3. <u>Project:</u> Provide an example that can be real life experiences, news stories, made up stories, or take place in media (in movies, TV shows, or books) that present an ethical dilemma (difficult ethical choice) for your chosen human service profession. Describe the scenario and explain which ethical issues are relevant to the dilemma. How is each dilemma resolved in real life, your story, or the movie, show or book? Do you agree with how it was resolved, or would you do something differently? Explain why. A rubric will be provided in Canvas. **This assignment is provided in multiple parts.** *Total: 90 pts* (<u>5 pt/day deduction for late submission of each</u>)
     a. Choose your dilemma – what is the scenario and where does it come from? What makes it a dilemma rather than just a choice? **Due 9/16** (20 pts)
     b. Ethical guidelines - what ethical guidelines for the human services profession are relevant for this dilemma? How are they relevant, and what do they tell you about potential decisions? What are the pros/cons of different choices? **Due 10/14** (25 pts)
     c. Ethical decision making - Pick one of the ethical decision making models provided in this course. Describe this model. How would this model inform your decision making for this dilemma? **Due 11/4** (25 pts)
     d. How was the dilemma resolved, and do you think this was a good resolution or not? Why? What are the potential consequences of this decision? What would be better or worse ways to resolve the situation? **Due 12/4** (20 pts)

Optional extra credit: Introductory meeting: I want to get to know you as a student! This assignment will entail signing up to meet with me via Zoom (or phone if Zoom is not possible) for around 15 minutes so that I can learn more about you as a student and so that you can have an opportunity to ask me any questions you might have. It is helpful to have this meeting early in the semester, so in order to get the extra credit, this assignment must be completed by the due date. While I am happy to meet with you at other times after this introductory meeting, this is the only meeting that will have points associated with it and can only be done once for credit. The meeting must be completed by **September 30** in order to receive points. *Total: 10 pts*

Week	Dates	Topics	Quiz due	Other assignment due
Orientation	8/22-23	Review syllabus and watch course introduction video		
Week 1	8/26-30	Module 1: History of ethical issues in research	8/30	
Week 2	9/3-6	Module 2: Development of the IRB and IRB expectations; HIPAA and FERPA	9/6	
Week 3	9/9-13	Module 3: Plagiarism and academic honesty	9/13	
Week 4	9/16-20	Module 4: Ethics in research and writing	9/20	**Project part A due 9/16**
Week 5	9/23-27	Module 5: Artificial Intelligence and ethics for human services	9/27	**Introductory meeting due 9/30**
Week 6	9/30-10/4	**Take home exam 1 (available 9/28)**		**Exam 1 due 10/4**
Week 7	10/7-11	Module 6: Helping professions and ethical standards	10/11	
Week 8	10/14-18	Module 7: Ethics and the law and ethical decision-making	10/18	**Project part B due 10/14**
Week 9	10/21-25	Module 8: Confidentiality, mandatory reporting, and informed consent	10/25	
Week 10	10/27-11/1	Module 9: Informed consent, boundaries and ethical use of power	11/1	
Week 11	11/4-8	Module 10: Efficacy of treatment and accountability	11/8	**Project part C due 11/4**
Week 12	11/11-15	Module 11: Competence and self-care	11/15	
Week 13	11/18-22	**Take home exam 2 (available 11/16)**		**Exam 2 due 11/22**
Week 14	11/25-29	Enjoy Thanksgiving ☺		
Week 15	12/2-4	**Final project due**		**Final Project due 12/4**

Breakdown of Points	Points
Exams (2 @ 100 points each)	200
Quizzes (11 @ 10 points each)	110
Project	90
Total	**400**

Grade	%	Points needed
A	94%+	374+
A-	90-93%	358-373
B+	87-89%	346-357
B	84-86%	334-345
B-	80-83%	318-333
C+	77-79%	306-317
C	74-76%	294-305
C-	70-73%	278-293
D+	67-69%	266-277
D	64-66%	254-265
D-	60-63%	238-253
E	Below 60%	237 or lower

Turning things in on time: There are deadlines for a reason, and I need you to turn your work in on time to facilitate timely course grading. Typically, I don't do the grading until everyone's work is in so that it can be graded as fairly as possible; this means, grading typically will begin after the assignment deadline. **Work turned in late may get a grade of 0.** All this said, I know that life can be hard, and there are genuine good reasons why students might not be able to make a deadline. If you have something going on, please speak to me about it and we will decide on a reasonable solution. Please let me know if you are impacted by a religious holiday.

Other Information:

Are you hungry?
During my college years I struggled with finances, and sometimes I would run out of money for food. Being hungry can make it hard to do your best in school! Luckily for those here on the UF campus there is the Alan and Cathy Hitchcock Field and Fork Pantry, which is a place that offers free food for those who need it, whether student, staff, or faculty. To learn more, check out their website:
https://pantry.fieldandfork.ufl.edu/
For those who are not local to Gainesville, here is some information on how to find free local food:

The University of Florida and CALS requests that we provide the following content (including exact language):

Grades and Grade Points
For information on current UF policies for assigning grade points, see
https://catalog.ufl.edu/UGRD/academic-regulations/grades-grading-policies/

Attendance and Make-Up Work
Requirements for class attendance and make-up exams, assignments and other work are consistent with university policies that can be found at:
https://catalog.ufl.edu/UGRD/academic-regulations/attendance-policies/

Recording Lectures
Students are allowed to record video or audio of class lectures. However, the purposes for which these recordings may be used are strictly controlled. The only allowable purposes are (1) for personal educational use, (2) in connection with a complaint to the university, or (3) as evidence in, or in preparation for, a criminal or civil proceeding. All other purposes are prohibited. Specifically, students may not publish recorded lectures without the written consent of the instructor. A "class lecture" is an educational presentation intended to inform or teach enrolled students about a particular subject, including any instructor-led discussions that form part of the presentation, and delivered by any instructor hired or appointed by the University, or by a guest instructor, as part of a University of Florida course. A class lecture does not include lab sessions, student presentations, clinical presentations such as patient history, academic exercises involving solely student participation, assessments (quizzes, tests, exams), field trips, private conversations between students in the class or between a student and the faculty or lecturer during a class session. Publication without permission of the instructor is prohibited. To "publish" means to share, transmit, circulate, distribute, or provide access to a recording, regardless of format or medium, to another person (or persons), including but not limited to another student within the same class section. Additionally, a recording, or transcript of a recording, is considered published if it is posted on or uploaded to, in whole or in part, any media platform, including but not limited to social media, book, magazine, newspaper, leaflet, or third party note/tutoring services. A student who publishes a recording without written consent may be subject to a civil cause of action instituted by a person injured by the publication and/or discipline under UF Regulation 4.040 Student Honor Code and Student Conduct Code.

Online Course Evaluation Process
Student assessment of instruction is an important part of efforts to improve teaching and learning. At the end of the semester, students are expected to provide feedback on the quality of instruction in this course using a standard set of university and college criteria. Students are expected to provide professional and respectful feedback on the quality of instruction in this course by completing course evaluations online via GatorEvals. Guidance on how to give

feedback in a professional and respectful manner is available at: https://gatorevals.aa.ufl.edu/students/. Students will be notified when the evaluation period opens and can complete evaluations through the email they receive from GatorEvals, in their Canvas course menu under GatorEvals, or via https://ufl.bluera.com/ufl/. Summaries of course evaluation results are available to students at: https://gatorevals.aa.ufl.edu/public-results/.

Academic Honesty
As a student at the University of Florida, you have committed yourself to uphold the Honor Code, which includes the following pledge: "We, the members of the University of Florida community, pledge to hold ourselves and our peers to the highest standards of honesty and integrity." You are expected to exhibit behavior consistent with this commitment to the UF academic community, and on all work submitted for credit at the University of Florida, the following pledge is either required or implied: "On my honor, I have neither given nor received unauthorized aid in doing this assignment." It is assumed that you will complete all work independently in each course unless the instructor provides explicit permission for you to collaborate on course tasks (e.g. assignments, papers, quizzes, exams). Furthermore, as part of your obligation to uphold the Honor Code, you should report any condition that facilitates academic misconduct to appropriate personnel. It is your individual responsibility to know and comply with all university policies and procedures regarding academic integrity and the Student Honor Code. Violations of the Honor Code at the University of Florida will not be tolerated. Violations will be reported to the Dean of Students Office for consideration of disciplinary action. For more information regarding the Student Honor Code, please see: http://www.dso.ufl.edu/sccr/process/student-conduct-honor-code.

Software Use
All faculty, staff and students of the university are required and expected to obey the laws and legal agreements governing software use. Failure to do so can lead to monetary damages and/or criminal penalties for the individual violator. Because such violations are also against university policies and rules, disciplinary action will be taken as appropriate.

Services for Students with Disabilities
The Disability Resource Center coordinates the needed accommodations of students with disabilities. This includes registering disabilities, recommending academic accommodations within the classroom, accessing special adaptive computer equipment, providing interpretation services and mediating faculty-student disability related issues. Students requesting classroom accommodation must first register with the Dean of Students Office. The Dean of Students Office will provide documentation to the student who must then provide this documentation to the Instructor when requesting accommodation 0001 Reid Hall, 352-392-8565, https://disability.ufl.edu/

Campus Helping Resources:

Health and Wellness

- *U Matter, We Care*: If you or someone you know is in distress, please contact umatter@ufl.edu, 352-392-1575, or visit U Matter, We Care website to refer or report a concern and a team member will reach out to the student in distress.

- *Counseling and Wellness Center*: Students experiencing crises or personal problems that interfere with their general wellbeing are encouraged to utilize the university's counseling resources. The Counseling & Wellness Center provides confidential counseling services at no cost for currently enrolled students. Resources are available on campus for students having personal problems or lacking clear career or academic goals, which interfere with their academic performance. University Counseling & Wellness Center, 3190 Radio Road, 352-392-1575, www.counseling.ufl.edu Counseling Services Groups and Workshops Outreach and Consultation Self-Help Library Wellness Coaching

- *Student Health Care Center*: Call 352-392-1161 for 24/7 information to help you find the care you need, or visit the Student Health Care Center website.

- *University Police Department*: Visit UF Police Department website or call 352-392-1111 (or 9-1-1 for emergencies).

- *UF Health Shands Emergency Room / Trauma Center:* For immediate medical care call 352-733-0111 or go to the emergency room at 1515 SW Archer Road, Gainesville, FL 32608; Visit the UF Health Emergency Room and Trauma Center website.

Academic Resources

- *E-learning technical support*: Contact the UF Computing Help Desk at 352-392-4357 or via e-mail at helpdesk@ufl.edu.

- *Student Success Initiative*: http://studentsuccess.ufl.edu.

- *Career Connections Center*: Reitz Union Suite 1300, 352-392-1601. Career assistance and counseling services.

- *Library Support*: Various ways to receive assistance with respect to using the libraries or finding resources.

- *Teaching Center*: Broward Hall, 352-392-2010 or to make an appointment 352- 392-6420. General study skills and tutoring.

- *Writing Studio:* 2215 Turlington Hall, 352-846-1138. Help brainstorming, formatting, and writing papers.

Student Complaints

- Residential Course: https://sccr.dso.ufl.edu/policies/student-honor-code-studentconduct-code/

- Online Course: http://www.distance.ufl.edu/student-complaint-process