

# FYC 3001: Principles of Family, Youth and Community Sciences

Family, Youth and Community Sciences Department

FYC 3001 | Section 3002 | Spring 2023

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**Office:** McCarty Hall B, G097

**Office Hours:** Wednesday 11am-2pm or By Appointment

**Class Days:** M, W, F | Period 3 (9:35am-10:25am)

**Class Location:** WEIM 1094

## COURSE CATALOG DESCRIPTION

This course introduces the study and practice of family, youth and community sciences. Presents analytic concepts used in the study of FYCS. Emphasizes the vulnerabilities and needs of U.S. children, youth, families and communities, and describes human services that maximize human potential and minimize personal and societal costs. Introduces the roles and skills of the human service professional.

## COURSE OBJECTIVES

FYC3001 is designed to:

- introduce the basic premises of research and theory in the study of family, youth, and communities.
- present human ecological theory as related to FYCS.
- describe the status of families, youth, and communities in the 21st century.
- identify programs designed to support families, youth, and communities.
- introduce theory, research, and policy associated with families, youth, and communities.
- familiarize students with peer-reviewed research, resource evaluation, and APA style references.
- acquaint students with professions related to working with families, youth, and communities.

## COURSE LEARNING OBJECTIVES

After completing this course, you will be able to:

1. Identify common issues of families, youth and communities in the 21st century
2. Select credible sources and reference them appropriately using APA
3. Provide a rationale for understanding and using research in the FYCS degree program
4. Understand relationship between diversity and intercultural competence
5. Explain power from a critical theory perspective
6. Articulate individual biases
7. Explain the differences between social inclusion and social exclusion
8. Understand ways of conceptualizing multiculturalism using the Intercultural Development Continuum
9. Explain the scope of human service agencies and nonprofit organizations addressing FYC issues

## COURSE MATERIALS

American Psychological Association. (2020). Publication manual of the American Psychological Association (7th ed.). Washington, DC: American Psychological Association. **[REQUIRED]**

\*ALL OTHER MATERIALS WILL BE AVAILABLE ON CANVAS.

## CANVAS

All students are required to have a valid UF email account and must be able to access Canvas. You are responsible for regularly checking the FYC 3001 Canvas site for the course calendar, lecture notes, required readings, announcements, and other course resources and materials. You should contact the UF help desk if you experience technological issues with Canvas.

*Do not contact your instructor or TA without a ticket number from the help desk.*

## MY TEACHING PHILOSOPHY

My teaching and mentoring philosophy uses a learning-centered approach where students take an active role in their education with the goal of understanding how information in any class goes beyond the classroom and can be applied in life. I believe that students thrive when they are presented with challenging, yet realistic, expectations. I have three expectations for my students that support higher-level learning: 1) embrace curiosity, 2) apply analytical and critical thinking skills, and 3) effectively communicate and collaborate in an inclusive environment. I believe this approach enables students to demonstrate mastery of course content and develop transferable skills that can be applied beyond the classroom.

I value the unique knowledge, experiences and goals that students bring into the classroom and use this to guide the delivery of course content and engage students in the learning process. I have found that students begin to apply analytical and critical thinking skills when they are curious about course content, current events, and the world around them. In my experience, students who come to class prepared, actively engage, and employ critical thinking skills have an enhanced learning experience.

## FYCS DIVERSITY, EQUITY AND INCLUSION STATEMENT

The UF/IFAS Department of Family, Youth and Community Sciences is committed to engaging positively in a global and diverse society through its teaching, extension, and research efforts. That commitment is demonstrated by creating an inclusive educational environment that fosters belonging as we mentor students, perform relevant scholarship, and conduct outreach for families, youth, and communities that is sensitive and responsive to the needs of diverse audiences. Intentional effort is made to providing access and equity to underrepresented, underserved, marginalized, and minoritized people in Florida and beyond.

## ACCOMMODATIONS

Students with disabilities requesting accommodations should first register with the UF Disability Resource Center (352.392.8565) by providing appropriate documentation. Once registered, students will receive an accommodation letter which must be presented to the instructor when requesting accommodations. Students with disabilities should follow this procedure as early as possible in the semester.

Accommodations listed in a DRC letter are not retroactive. The provision of accommodations commences when the student presents the instructor the accommodation letter. Students must allow ample time for the instructor to review and discuss accommodations with the student prior to implementation. If the student requires additional time for examinations, the student must make arrangements with the DRC and notify the instructor at least one week prior to the examination.

***If you are requesting accommodations with the DRC, please notify the instructor during the first week of class.***

## ONLINE COURSE EVALUATIONS

Students are expected to provide professional and respectful feedback on the quality of instruction in this course by completing course evaluations online via GatorEvals. Guidance on how to give feedback in a professional and respectful manner is available at <https://gatorevals.aa.ufl.edu/students/>. Students will be notified when the evaluation period opens, and can complete evaluations through the email they receive from GatorEvals, in their Canvas course menu under GatorEvals. Summaries of course evaluation results are available to students at <https://gatorevals.aa.ufl.edu/public-results/>.

## SOFTWARE USE

All faculty, staff, and students at the University of Florida are required and expected to obey the laws and legal agreements governing software use. Failure to do so can lead to monetary damages and/or criminal penalties. Disciplinary action will be taken when appropriate.

## COURSE POLICIES

This is a highly interactive class that requires student engagement. To make the most out of it, attendance is mandatory, but not recorded and participation is a critical factor in your success. It is strongly recommended and encouraged that you read the assigned text before coming to class each day. This course will be useful for your future academic, personal, and career success.

Please: (1) be on time, (2) respect others' points of view, (3) listen quietly when others are speaking, and (4) turn off cell phones, alarms, and other distractions.

## COMMUNICATION POLICY

Please contact me via email through Canvas or using your UF email account only. UF policies prohibit me from discussing your grade through any other email servers.

Keep in mind that email exchanges between students, faculty, TAs, and staff are a form of professional correspondence and permanent documentation between two (or more) people, and they are NOT confidential. Be sure your emails are polite, professional, and well prepared before hitting send.

Although most faculty try to answer emails promptly, please allow 2 business days before expecting a response.

## APA FORMATTING GUIDELINES

Use the APA Style Guide, 7th Edition to complete all assignments in this course. Use proper APA formatting for all components of an assignment including page layout, paragraph and font formatting, in-text citations, tables and figures, appendices, section headings, title, abstract and references. The FYCS Department has chosen to use the Professional title page guidelines, **not the student title page format**. Guidelines for formatting can be found in the required text for this class:

American Psychological Association. (2020). Publication manual of the American Psychological Association (7th ed.). Washington, DC: American Psychological Association.

**Note:** There are many citation generators and APA guides available online. While these can be good resources, they often produce citations that are incomplete or incorrectly formatted. If you use a citation generator for your work, it would be wise to review the references to ensure they are formatted correctly before submitting your assignment.

**The only source that ensures 100% compliance with APA is the APA Style Guide itself.**

## GRADING POLICY

Your grade is a direct result of the effort you put into this course. Each assignment has been assigned a possible point value. You will earn points as you complete each assignment. These points accumulate to create your final score. Assignments will be graded on the quality and content of the writing. Be sure to spell check, grammar check, and proofread your work before submitting. Points will be deducted for not following instructions, poor grammar, spelling errors, and lack of appropriate etiquette. *Students have 7 days to review assignment or assessment grades and comments and contact the instructor with questions concerning grades.* For information on current UF policies for assigning grade points, see <https://catalog.ufl.edu/UGRD/academic-regulations/grades-grading-policies/>.

Assignment/Assessment	POINTS
Engagement & Participation	100
Linked-In Learning Word	25
Linked-In Learning Wix	25
Conceptual Education Model	90
Syllabus Quiz	10
APA Style Quiz	75
Exam 1	100
Exam 2	100
Service-Learning	150
KEEPRA Team Project & Peer Evaluations	200
KEEPRA Team Project Presentation	25
<b>TOTAL</b>	<b>900</b>

GRADING SCALE		
Letter	Percentage	Points
A	93-100%	837-900
A-	90-92.99%	810-836.99
B+	88-89.99%	792-809.99
B	83-87.99%	747-791.99
B-	80-82.99%	720-746.99
C+	78-79.99%	702-719.99
C	73-77.99%	657-701.99
C-	70-72.99%	630-656.99
D+	68-69.99%	612-629.99
D	63-67.99%	567-611.99
D-	60-62.99%	540-566.99
E	0-59.99%	0 - 539.99

## GRADE ADJUSTMENTS

It is unethical and in direct violation of the Honor Code to request an unjustifiable grade adjustment. Grades follow the above grading scale and are not rounded up. Grades will only be discussed face-to-face (not via email or phone) to protect student privacy. If a grade input error occurs, students are encouraged to notify the instructor as soon as possible. If examination of the e-learning platform determines an error occurred, the grade will be adjusted accordingly.

*Students have one week to review assignments, assessments or comments and contact the instructor with questions concerning their grade.*

## ATTENDANCE & MAKE-UP WORK

Requirements for class attendance and make-up exams, assignments, and other work in this course are consistent with university policies. Click here to read the university attendance policies:

<https://catalog.ufl.edu/UGRD/academic-regulations/attendance-policies/>

## LATE ASSIGNMENTS

Assignments are primarily submitted through Canvas and are due by 5:00 p.m. on the date indicated on the course calendar. There is a 7-hour grace period (until 11:59 p.m. on the due date) for online submissions. Late points will not be deducted during this time.

A grace period is intended to accommodate for any technical difficulties while trying to submit your assignment. If you wait until close to 11:59 p.m. before attempting to submit your assignment for the first time and experience technical difficulties, you will not be granted additional time as a result. You should attempt to submit by the scheduled due date (5:00 p.m.) and use the grace period to resolve technical issues that may arise, if any. **Do not wait until 11:59 p.m. to submit for the first time as work will not be accepted late (after 11:59 p.m.) if something goes wrong.**

Assignments will not be accepted after the grace period ends without written instructor approval at least 24 hours prior to the scheduled due date. That is, approval must be obtained via email by 5:00 p.m. the day before an assignment is due.

You are expected to complete all assignments within the course by the specified dates. Assignments that are submitted after the date and time provided in the syllabus/course calendar will receive a zero (0) grade. That is, late assignments will not be accepted. Requirements for class assignments and other work are consistent with university policies that can be found at: <https://catalog.ufl.edu/UGRD/academic-regulations/attendance-policies/>.



The Canvas app is a great tool for checking your mail, announcements, and viewing your grades. It is not a great tool for submitting assignments. The uploading procedure is very unreliable. To protect yourself in the event of a technical glitch, I strongly advise that you do not use any mobile apps for submitting assignments. I will not accept late assignments should technical issues arise as a result of using mobile applications. Additionally, you should take and save screenshots of all Canvas submission confirmations. Failure to document your submission will result in a zero (0) grade should there be a system error. Do not contact your instructor or TA without proper documentation to support your claims, which includes screenshots of submissions and a ticket number from the Help Desk.

Please see university policy regarding university and medically-excused absences. In the event of an unforeseen emergency (death in the immediate family, sudden illness, etc.), please contact your instructor as soon as possible. Be proactive and forthcoming. Failure to communicate with your instructor may result in a zero (0) grade.

## ACADEMIC HONESTY

Any assignments that you submit must be original works authored by you as an individual in the course. Please be mindful that as a result of the registration process at the University of Florida, any enrolled student is committed to uphold the Honor Code, which includes the following pledge:

*...the students of the University of Florida recognize that academic honesty and integrity are fundamental values of the University community. Students who enroll at the University of Florida commit to holding themselves and their peers to the high standard of honor required by the Honor Code. Any individual who becomes aware of a violation of the Honor Code is bound by the honor to take corrective action...*

On all work submitted for credit by the students at the University of Florida, the following pledge is either required or implied:

*On my honor, I have neither given nor received unauthorized aid in doing this [assignment, project, quiz, exam]. Furthermore, no student may work or collaborate with another person on any academic activity in this course. Should group work be assigned or this class policy change, I will provide that in writing on the individual assignment instructions.*

It is your individual responsibility to know and comply with all university policies and procedures regarding academic integrity and the Student Honor Code. Violations of the Honor Code will not be tolerated. Violations will be reported to the Dean of Students Office for consideration for disciplinary action. For more information, visit the Dean of Students website.

## COURSE ASSIGNMENTS

Your grade is a direct result of the effort you put into this course. Each assignment has been assigned a possible point value. You will earn points as you complete each assignment. These points accumulate to create your final score. Assignments will be graded on the quality and content of the assignment. Be sure to spell check, grammar check, and proofread your work before submitting. Points will be deducted for not following instructions, poor grammar, spelling errors, and lack of appropriate etiquette.

### COURSE ENGAGEMENT (100 POINTS)

Students are expected to demonstrate their preparation for class and their understanding of course material through active participation during class and online (Canvas). Participation points will be awarded via pop quizzes, reaction papers, class activities, discussion boards, etc. If you miss the class engagement portion or fail to turn it in on time, you will receive a zero (0). There are no make-ups. There will be ample opportunities provided during the semester to obtain engagement points.

### SYLLABUS QUIZ (10 POINTS)

This quiz will only be available online during the first week of class. There are no make-ups for this quiz. This quiz consists of 10 questions and you may take it more than one time. Please see Canvas for the due date.

### CONTENT EXAMS (200 POINTS)

Two (2) exams will be administered online via Canvas during the semester. Exams cover all material up to the exam date (i.e., not cumulative), including lecture content, videos, guest speakers, and required readings. The format of the exams may include multiple choice, matching, true/false, short answer, and fill in the blanks. Exams will be administered in-class. Students have 75 minutes to complete the assessment and those who miss an exam will not be provided with an opportunity for make-up unless arrangements were made in advance. You are not permitted to use additional sources for exams, including but not limited to course notes, course PowerPoints, your peers, or any web/electronic source.

### APA STYLE QUIZ (75 POINTS)

This timed exam will be administered online through Canvas and will be open-book (APA 7<sup>th</sup> edition manual). This is an open book quiz. You are permitted to use your course PowerPoints, notes and your APA Manual. You are NOT permitted to use your peers, or any web/electronic source. The quiz will be open for multiple days; once it closes, there will be no additional opportunities to take the quiz.

## SERVICE-LEARNING (150 POINTS)

You are required to complete a minimum of 20 hours of service learning this semester. You must find a community-based, non-profit organization to volunteer with. Get started quickly, as some agencies may require a background check, which can take up to 6 weeks to process.

Note that all forms must have original, authentic (pen-to-paper) signatures; digital signatures will not be accepted. All information on the Service-Learning Information Form should be typed, except for the original signatures by both the student and the site supervisor. More information is available on CANVAS.

## KEEPRA TEAM PROJECT AND PEER EVALUATIONS (200 POINTS)

Details for this semester-long team project will be provided on Canvas. You will receive feedback on this project throughout the semester. This project includes a semester-long peer evaluation process, which will directly impact your grade. Failure to submit Peer Evaluations by the due date will result in a deduction of 50% of the earned points for that portion of the project, no exceptions. Proactive participation in this project is essential to your final grade.

### The Team Project (200 points total\*)

- You will find more information about this team project in Assignments under KEEPRA in Canvas.
- **We will have a “de-brief” day in class – please decide to be present in class that day.**
- Each Team will have time during class to work on, however, you will also need to spend time collaborating outside of class too.
- This team project is broken down into 12 steps. Each of these 12 Steps have individual due dates and requirements. Please see Canvas for further details.

### \*Peer Evaluations (online only)

- You will find each of the 5 Peer Evaluations (PE) in Assignments Canvas  
[PE1 = Steps 1-4, PE2 = Steps 5-7, PE3 = Steps 8-9, PE4 = Steps 10-11, & PE5 = Step 12]
- These Peer Evaluations are a required portion of the KEEPRA Team Project as they impact your grades for the various steps of the Project.
- If you choose not to submit a Peer Evaluation for any of the steps, then you will automatically receive a 50% off on that specific Peer Evaluation as it pertains to specific steps.
- Peer Evaluations have individual due dates, please see Canvas for each due date.

## KEEPRA TEAM PROJECT PRESENTATION (25 POINTS)

Each team will have 5-10 minutes (given the number of teams) to present their team project to the class. Each team member must be present for the presentation to receive credit. Moreover, to receive credit for your presentation, you must be present for all team project presentations and submit evaluations. More information about the team project presentations will be provided in class.

## LINKEDIN LEARNING (50 POINTS)

During this course you will need to complete two (2) LinkedIn learning modules:

- Learning Word (2021) by Nick Brazzi
- Learning Wix (2021) by Jen Kramer

## CONCEPTUAL EDUCATION MODEL (90 POINTS)

This is your educational “Why?” and will help you complete your “Wix” page later in the semester. For FYCS Majors the Conceptual Education Model is a component of your Electronic Portfolio.

### Phase 1

- Student will briefly describe their career path, goals and aspirations as it pertains to their “UF Life”
  - Identify factors that led you to this class and/or this major/minor
  - Explain why you chose FYCS as your major/minor, and FYC3001

### Phase 2 (merge Phase 1 with Phase 2)

- Students will include extracurricular activities as related to their “UF Life”, which may include:
  - Volunteering, service-learning, student orgs/clubs, leadership positions, community engagement, job, honors, research, study abroad, teaching and/or research assistance, etc.
  - Students will explain how their current major(s) and/or minor(s) will help them achieve their career path, goals, and aspirations (as stated in Phase 1)

### Phase 3

- Revised version of Phases 1 and 2, which will include:
  - Make the narrative concise based on previous feedback
  - Add visual components to your Wix Page as they pertain to your “UF Life”

### Phase 4

- Showcase your Conceptual Education Model in your Wix page

## UNIVERSITY RESOURCES

The University of Florida takes great pride in providing a caring campus culture and has many support services available to help students succeed. Below you’ll find some of the programs and services that comprise our commitment to you on campus and beyond.

**Disability Resource Center** is available to students in need of support and/or accommodations for physical, learning, sensory, or psychological disabilities.

<https://drc.dso.ufl.edu/>

(352) 392-8565

**Counseling and Wellness Center** offers services and resources related to a variety of personal concerns, including but not limited to test-related stress, anxiety and depression, substance use, relationships, and sexual orientation and gender. All services are confidential. If a student is having a mental health emergency, they can and to speak to a crisis counselor.

<https://counseling.ufl.edu/>

(352) 392-1575

**Office of Victim Services** recognizes that few events, if any, that may occur in one’s life can compare to the potentially traumatizing effects of being a victim of a crime. A victim advocate is available 24/7 to provide support for victims of actual or threatened violence. All services are free and confidential.

<https://police.ufl.edu/about/divisions/office-of-victim-services/>

(352)392-5648

**GatorWell Health Promotion Services** is UF’s campus health promotion department. Services include: HIV testing, Quit Tobacco coaching, Wellness Coaching for Academic Success, Health Huts, and various other outreach/educational events.

<http://gatorwell.ufsa.ufl.edu/>

(352) 273-4450

**UF Computing Help Desk** is available to help students with technical issues, including Canvas.



<http://helpdesk.ufl.edu/>  
(352) 392-HELP

**U Matter, We Care** is an initiative committed to creating a culture of care on our campus by encouraging members of our community to look out for one another and to reach out for help if someone is in need. If someone you know is in distress, and it is not a crisis situation, please contact the U Matter, We Care Team so they can reach out to that person.

<http://www.umatter.ufl.edu/>  
(352) 294-CARE

**Recreational Sports** offers experiences that enrich the lives of University of Florida students through excellence in facilities, fitness, sport, adventure and play.

<http://recsports.ufl.edu/>  
(352) 846-1081

**Career Connections Center** offers career assistance and counseling services.

<http://career.ufl.edu/>  
(352)392-1601

**Writing Studio** can help with brainstorming, formatting and writing tips for papers.

<http://writing.ufl.edu/writing-studio/>  
(352)846-1138

#### **Student Complaints**

For online courses: <https://sccr.dso.ufl.edu/policies/student-honor-code-student-conduct-code/>

For residential courses: <https://em.ufl.edu/complaint>

*The instructor reserves the right to change any aspect of this syllabus and to make appropriate updates. Changes to the syllabus, including the course calendar, will be communicated to students in a timely manner.*