

FYC 4114  
Ethical Issues in Family, Youth and Community Sciences  
Fall 2022  
Instructor: Dr. Heidi Radunovich

**Instructor:**

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**Office hours:**

Meetings with students will be held by appointment only this semester. Questions via e-mail ([hliss@ufl.edu](mailto:hliss@ufl.edu)) are accepted at any time and are encouraged! Please feel free to ask any questions you may have along the way. We can also set up an individual meeting via phone or Zoom.

**Course description (UF Catalog):**

Ethics and ethical decision-making by professionals working with individuals and their families is addressed. Emphasizes ethical issues related to family relationships and family life.

**Class goal and objectives:** The goal of this course is for all students to gain an understanding of ethical conduct within the areas of research, writing, and professional behavior within the human service professions. Upon completion of this course, students will:

- Understand why ethics are needed in research
- Be able to engage in research in an ethical manner
- Understand legal issues associated with human service work
- Know what plagiarism entails and how to avoid it
- Understand ethical decision-making for human service professions
- Have an awareness of the common ethical issues for human service professionals
- Be able to apply professional ethics in real life situations

**Textbook:**

Parsons, R. D., & Dickinson, K. L. (2016). *Ethical practice in the human services: From knowing to being*. SAGE Publications, Inc.

**Assignments and grading:**

1. Syllabus search: Our first assignment will entail finding information from the syllabus so that you can familiarize yourself with the course and policies. This assignment will be worth 10 points. This assignment is due **September 7**. *Total points: 10*

2. Modules and assessments: The course is organized into 12 modules, which are available in the Modules section of the Canvas course. Each module will entail assigned readings, and also will likely include video(s) and/or recorded lecture(s). After reviewing all the materials, please complete a quiz for each module in Canvas. Each quiz is worth 10 points (see schedule below). You are welcome to work ahead on the modules and quizzes, but must complete the module no later than the due date (during most 2 week periods there will be 2 modules due).

*Total points: 120*

3. Exams: There will be three essay exams given online, each worth 100 points; the lowest grade will be dropped, so if you are happy with your grades on the first 2 exams you may skip the third exam. Exam 1 will take place **September 26**, Exam 2 will take place **October 24**, and Exam 3 will take place **November 30**. While the exams will be open book and open notes, they will be **TIME LIMITED (120 minutes)**, so if you require extra time based on established academic need please let me know and provide your documentation ahead of time so that I can provide extra time within the Canvas system. You may take your exam at any time within the exam window (from 12am-11:59pm) but must complete the exam by 11:59pm, so please plan accordingly (i.e., make sure that you start the exam early enough so that you have the full amount of time to complete it by 11:59pm). **It is not permissible to get assistance in completing the exam from others**; doing so would constitute academic dishonesty, and would lead to referral to the Dean of Students Office. **Please use your own words** in completing the exams – cutting and pasting from other sources is considered plagiarism, and incidents of this type will also be referred to the Dean of Students Office (it is okay to copy and paste from your own personal notes, written in your own words). *Total points: 200 (lowest exam will be dropped)*

4. Project: Choose one of the codes of ethics provided in this course. Provide 2 examples that can be real life experiences, news stories, made up stories, or take place in media (in movies, TV shows, or books) that present an ethical dilemma for your chosen profession. Describe the scenario and explain which ethical issues are relevant to the dilemma. How is each dilemma resolved in real life, your story, or the movie, show or book? Do you agree with how it was resolved, or would you do something differently? Explain why. A rubric will be provided in Canvas. *Total: 70 points*

Optional extra credit: Introductory meeting: I want to get to know you as a student! This assignment will entail signing up to meet with me via Zoom or phone for around 15 minutes so that I can learn more about you as a student and so that you can have an opportunity to ask me any questions you might have. It is helpful to have this meeting early in the semester, so in order to get the extra credit, this assignment must be completed by the due date. While I am happy to meet with you at other times after this introductory meeting, this is the only meeting that will have points associated with it and can only be done once for credit. The meeting must be completed by **October 7** in order to receive points. *Total points: 10*

Below are the current course module and assignment due dates. Modules and assignments are due by 11:59pm on listed dates; feel free to turn in module quizzes earlier if it is more convenient once the modules open (note: exams are only available during a limited time period):

Week	Dates	Topics	Quizzes due	Other assignment due
Weeks 1-2	8/24-9/9	Module 1: History of ethical issues in research Module 2: Development of the IRB and IRB expectations; HIPAA and FERPA	9/9	<b>Syllabus search due 9/7</b>
Weeks 3-4	9/12-23	Module 3: Plagiarism and academic honesty Module 4: Ethics in research and writing	9/23	
Weeks 5-6	9/26-10/7	Module 5: Helping professions and ethical standards in helping professions Module 6: Ethics and the law and ethical decision-making	10/7	<b>Exam 1 9/26</b> <b>Introductory meeting due 10/7</b>
Weeks 7-8	10/10-21	Module 7: Confidentiality and mandatory reporting Module 8: Informed consent	10/21	
Week 9-10	10/24-11/4	Module 9: Boundaries and ethical use of power Module 10: Efficacy of treatment and accountability	11/4	<b>Exam 2 10/24</b>
Weeks 11-12	11/7-18	Module 11: Competence Module 12: Self-care	11/18	
Week 13	11/21-11/25	Enjoy Thanksgiving ☺	None	
Week 14	11/28-12/2	Exam 3	None	<b>Exam 3 11/30</b>
Week 16	12/5-7	Project due	None	<b>Project due 12/5</b>

<i>Breakdown of Points</i>	<i>Points</i>
Exams (2 @ 100 points each)	200
Quizzes (12 @ 10 points each)	120
Project	70
Syllabus Search	10
<b>Total</b>	<b>400</b>

### **Grading Scale**

94% +	= A
90 - 93%	= A-
87 - 89%	= B+
84 - 86%	= B
80 - 83%	= B-
77 - 79%	= C+
74 - 76%	= C
70 - 73%	= C-
67 - 69%	= D+
64 - 67%	= D
60 - 63%	= D-
Below 60%	= E

### **Other Information:**

#### Are you hungry?

During my college years I struggled with finances, and sometimes I would run out of money for food. Being hungry can make it hard to do your best in school! Luckily for those here on the UF campus there is the Alan and Cathy Hitchcock Field and Fork Pantry, which is a place that offers free food for those who need it, whether student, staff, or faculty. To learn more, check out their website:

<https://pantry.fieldandfork.ufl.edu/>

For those who are not local to Gainesville, here is some information on how to find free local food:

<https://foodfinder.us/?gclid=EAlaIqobChMIvKjkjC-6gIVA-21Ch0A5AE EAAYASAAEgITlvD BwE>

The University of Florida requests that we provide the following content (including language used):

#### Attendance and Make-Up Work

Requirements for class attendance and make-up exams, assignments and other work are consistent with university policies that can be found at:

<https://catalog.ufl.edu/ugrad/current/regulations/info/attendance.aspx>.

### Online Course Evaluation Process

Students are expected to provide professional and respectful feedback on the quality of instruction in this course by completing course evaluations online via GatorEvals. Guidance on how to give feedback in a professional and respectful manner is available at <https://gatorevals.aa.ufl.edu/students/>. Students will be notified when the evaluation period opens, and can complete evaluations through the email they receive from GatorEvals, in their Canvas course menu under GatorEvals, or via <https://ufl.bluera.com/ufl/>. Summaries of course evaluation results are available to students at <https://gatorevals.aa.ufl.edu/public-results/>.

### Academic Honesty

UF students are bound by The Honor Pledge which states, "We, the members of the University of Florida community, pledge to hold ourselves and our peers to the highest standards of honor and integrity by abiding by the Honor Code. On all work submitted for credit by students at the University of Florida, the following pledge is either required or implied: "On my honor, I have neither given nor received unauthorized aid in doing this assignment." The Honor Code (<https://sccr.dso.ufl.edu/policies/student-honor-code-student-conduct-code/>) specifies a number of behaviors that are in violation of this code and the possible sanctions. Furthermore, you are obligated to report any condition that facilitates academic misconduct to appropriate personnel. If you have any questions or concerns, please consult with the instructor or TAs in this class.

### Software Use

All faculty, staff and students of the university are required and expected to obey the laws and legal agreements governing software use. Failure to do so can lead to monetary damages and/or criminal penalties for the individual violator. Because such violations are also against university policies and rules, disciplinary action will be taken as appropriate.

### Services for Students with Disabilities

Students with disabilities who experience learning barriers and would like to request academic accommodations should connect with the disability Resource Center by visiting <https://disability.ufl.edu/students/get-started/>. It is important for students to share their accommodation letter with their instructor and discuss their access needs, as early as possible in the semester.

0001 Reid Hall, 352-392-8565, [www.dso.ufl.edu/drc/](http://www.dso.ufl.edu/drc/)

### Campus Helping Resources

#### **Health and Wellness**

- *U Matter, We Care*: If you or someone you know is in distress, please contact [umatter@ufl.edu](mailto:umatter@ufl.edu), 352-392-1575, or visit [U Matter, We Care website](#) to refer or report a concern and a team member will reach out to the student in distress.

- *Counseling and Wellness Center:* [Visit the Counseling and Wellness Center website](#) or call 352-392-1575 for information on crisis services as well as non-crisis services.
- *Student Health Care Center:* Call 352-392-1161 for 24/7 information to help you find the care you need, or [visit the Student Health Care Center website](#).
- *University Police Department:* [Visit UF Police Department website](#) or call 352-392-1111 (or 9-1-1 for emergencies).
- *UF Health Shands Emergency Room / Trauma Center:* For immediate medical care call 352-733-0111 or go to the emergency room at 1515 SW Archer Road, Gainesville, FL 32608; [Visit the UF Health Emergency Room and Trauma Center website](#).

### **Academic Resources**

- *E-learning technical support:* Contact the [UF Computing Help Desk](#) at 352-392-4357 or via e-mail at [helpdesk@ufl.edu](mailto:helpdesk@ufl.edu).
- *Career Connections Center:* Reitz Union Suite 1300, 352-392-1601. Career assistance and counseling services.
- *Library Support:* Various ways to receive assistance with respect to using the libraries or finding resources.
- *Teaching Center:* Broward Hall, 352-392-2010 or to make an appointment 352-392-6420. General study skills and tutoring.
- *Writing Studio:* 2215 Turlington Hall, 352-846-1138. Help brainstorming, formatting, and writing papers.
- *Student Complaints On-Campus:* [Visit the Student Honor Code and Student Conduct Code webpage for more information](#).
- *On-Line Students Complaints:* [View the Distance Learning Student Complaint Process](#).