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This brief handbook specifies the Department of Family, Youth and Community Science’s internal requirements, standards, and procedures for obtaining a master’s degree. It is designed to help the graduate student avoid misunderstandings and unnecessary delays. However, it does not replace the rules, regulations, and instructions contained in the UF Graduate School online catalog: http://graduateschool.ufl.edu/academics/graduate-catalog.

**Master’s Degree Program Overview**

The FYCS graduate program is an interdisciplinary, applied, social science program that prepares students to pursue either advanced social science degrees (including the department’s Ph.D. in Youth Development and Family Sciences) or careers in such areas as youth and family services, extension and community-based education, community development and nonprofit management, program planning and evaluation, or social policy.

**FYCS Graduate Program Hub**

The FYCS Graduate Program Hub (The Hub) is an online platform based in Canvas that is designed to track advising milestones and facilitate communication throughout your time as a student.

**Degree Options**

By the end of your first semester of study, you must select one of the two degree options: the thesis option or the non-thesis project option. Both the thesis and non-thesis option are available to our on-campus students. For our online students, only the non-thesis option is available. Please consult your supervisory committee for guidance.
**Thesis Option**

The thesis option prepares students to conduct independent research on issues related to families, youth, and communities. Students develop expertise in a subject directly relevant to the issue or need they want to address with the thesis research. If you plan to obtain a doctoral degree in a related social science field (e.g., Ph.D., Ed.D., etc.), or pursue a career in applied research or program evaluation, you will want to select the thesis option.

<table>
<thead>
<tr>
<th>Core Courses (16-19 credits)</th>
<th>Course Number</th>
<th>Course Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>FYC 6800</td>
<td>Scientific Reasoning and Research Design</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>Select one:</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>FYC 6230</td>
<td>Theories of Family Development, Systems and Change</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>FYC 6234</td>
<td>Theoretical Approaches to Youth Development</td>
<td></td>
<td></td>
</tr>
<tr>
<td>FYC 6330</td>
<td>Theories of Community Development</td>
<td></td>
<td></td>
</tr>
<tr>
<td>FYC 6802</td>
<td>Advanced Research Methods</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>FYC 6933</td>
<td>Seminar in FYCS</td>
<td>1</td>
<td></td>
</tr>
<tr>
<td>STA 6126</td>
<td>Statistical Methods in Social Research I <strong>OR</strong> another statistics course approved by committee*</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>FYC 6971</td>
<td>Thesis Research</td>
<td>3-6</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Electives (11-14 credits)</th>
<th>FYC</th>
<th>A minimum of six credits</th>
<th>6</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Other</td>
<td>Can be FYC or other graduate level courses</td>
<td>5-8</td>
</tr>
</tbody>
</table>

| Total                        | Required Credits | 30 |

*Note: It is strongly recommended that thesis students take at least 6 credits of statistics/analysis courses, including either quantitative or qualitative analysis courses that are appropriate for their thesis research. The appropriate courses are to be determined by the supervisory committee.*
**Non-Thesis Option**

The non-thesis project option provides students with a broad base of knowledge and skills in the discipline. Projects vary in nature and may include directed research, program planning and evaluation, or other empirically-based projects. If you plan to pursue an applied career and do not plan to obtain a doctoral degree and/or pursue a career in research or evaluation, you should select the non-thesis project option.

<table>
<thead>
<tr>
<th>Course Number</th>
<th>Course Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>FYC 6800</td>
<td>Scientific Reasoning and Research Design</td>
<td>3</td>
</tr>
<tr>
<td>Select one:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>FYC 6230</td>
<td>Theories of Family Development, Systems and Change</td>
<td>3</td>
</tr>
<tr>
<td>FYC 6234</td>
<td>Theoretical Approaches to Youth Development</td>
<td></td>
</tr>
<tr>
<td>FYC 6330</td>
<td>Theories of Community Development</td>
<td></td>
</tr>
<tr>
<td>FYC 6620</td>
<td>Program Planning and Evaluation</td>
<td>3</td>
</tr>
<tr>
<td>FYC 6933</td>
<td>Seminar in FYCS</td>
<td>1</td>
</tr>
<tr>
<td>FYC 6912</td>
<td>Non-Thesis Project</td>
<td>3-6</td>
</tr>
<tr>
<td>FYC</td>
<td>A minimum of six credits</td>
<td>6</td>
</tr>
<tr>
<td>Other</td>
<td>Can be FYC or other graduate level courses</td>
<td>8-11</td>
</tr>
<tr>
<td>Total</td>
<td>Required Credits</td>
<td>30</td>
</tr>
</tbody>
</table>
The Concentrations

Selecting a concentration is not required; however, two concentrations are available for both thesis and non-thesis students.

- The concentration in **Nonprofit Organizational Development** provides an in-depth understanding for developing and sustaining an efficient and effective nonprofit organization which includes competencies in governance, strategic planning, fundraising, risk management, and financial planning. See Appendix I for more information.

- The concentration in **Family and Youth Development** prepares students to work with youth and families through community-based programs. The concentration combines the study of theories of family and youth development with courses that help students develop the skills needed to offer programs and give leadership to public and private sector organizations serving youth and families. See Appendix II for more information.

The Supervisory Committee

Your Supervisory Committee performs several functions. They must approve your plan of study (major, minor, concentration, or elective courses); approve your thesis or non-thesis project; and conduct the final examination of the thesis or non-thesis project for all students.

Your Committee Chair

The best way to identify the right person to be chair of your supervisory committee is to meet and interact with faculty members to learn about their interests and areas of expertise and how they relate to your own professional goals.

Your Committee Members

You must select the chair and internal members of your supervisory committee by the end of your first semester in the program and the external member (for thesis students) by the end of your second semester. The external member should be someone whose expertise will help you successfully complete your degree. If you are completing a minor, an additional committee member who represents the minor is required.
Thesis Students
The committee is composed of a minimum of three members: one committee chair, one internal member from FYCS, and one member from outside the department (external member). You must submit your committee selections via the Hub.

Non-Thesis Students
For non-thesis project students, the committee is composed of at least two faculty members from within the FYCS department: one committee chair and one internal member. You must submit your committee selections via the Hub.

Changing Committee Members
You can change the composition of your supervisory committee at any time prior to your final semester. If you decide to change one or more committee members, you will need to email Gregg Henderschiedt for the on-campus program or Nicole Sloan for the online program.

Plan of Study
The plan of study lists the courses that you will take to not only meet the degree requirements for the department, but to meet your academic and career goals. The student and the committee chair must meet to complete a preliminary plan of study during the first semester. This preliminary plan must be uploaded to the Hub. The plan of study should be reviewed by the supervisory committee on an ongoing basis to ensure the approval of all members.

As soon as you have established your supervisory committee, convene a meeting of the committee to discuss your plan of study and make any changes necessary. You are responsible for finding a suitable date, time, and meeting place for this and all other committee meetings. Online students have the option of using standard, commonly available electronic technology for their meetings. Your supervisory committee must approve the plan of study.
The Thesis

The master’s thesis should be of publishable quality, demonstrating the student’s ability to perform original empirical research. The supervisory committee makes three decisions. The first is to approve your proposal for your thesis research. The second is to decide if the content of your thesis is of sufficient quality and effort to meet the academic standards of scholarship for the M.S. degree. The third is to conduct your final oral examination (commonly called the Thesis Defense). This examination focuses on your knowledge about the topical area and the thesis research process.

Recommended Timeline for Thesis

The following table presents a recommended timeline for the major tasks to be achieved during the thesis project. Your own timeline will vary depending on how quickly you are able to move through the process.

<table>
<thead>
<tr>
<th>Semester</th>
<th>Key Tasks</th>
</tr>
</thead>
</table>
| 1        | ▪ Select your committee chair and internal member  
          | ▪ Discuss initial ideas for thesis topics       |
| 2        | ▪ Conduct background research on topic          |
| 3        | ▪ Start the Thesis Module in the Hub           |
|          | ▪ Enroll in the summer Thesis Proposal Writing course |
|          | ▪ Schedule and defend thesis proposal to entire committee |
|          | ▪ Upload the required thesis Approval Form via the Hub |
| 4        | ▪ Enroll in FYC 6971                           |
|          | ▪ Seek IRB approval if appropriate             |
|          | ▪ Collect and analyze data                     |
| 5        | ▪ Enroll in FYC 6971                           |
|          | ▪ Defend your thesis                           |
|          | ▪ Submit the required forms via the Hub        |
**The Thesis Proposal**

It is imperative that you work closely with your chair and supervisory committee as you develop the research proposal. Generally, the research proposal includes a statement of purpose, a review of literature, and a description of your research design and method. If your research involves human subjects, you will need to complete an IRB protocol. This process is designed to ensure the safety and privacy of all people who take part in any kind of study. You cannot begin to collect data without official IRB approval. You must present the proposal to a meeting of the full supervisory committee. Once approved by all committee members, complete the Thesis Proposal Approval form, and submit via the Hub. You cannot enroll in Thesis Research (FYC 6971) until you have submitted the Thesis Approval form.

**Thesis Writing**

Once you have collected your data, you will begin writing the final two sections of your thesis (Results and Discussion). You should consult closely with your chair to determine the appropriate procedure for obtaining feedback on draft versions of the thesis.

The thesis is submitted electronically through the Editorial Document Management (EDM) System. Consult the EDM system and follow all instructions for submission of the thesis ([http://gradschool.ufl.edu/edmportal/gatorlink/EDM_portal.html](http://gradschool.ufl.edu/edmportal/gatorlink/EDM_portal.html)).

**The Final Examination (Thesis Defense)**

You should defend your thesis by the midpoint of your final semester. The date of the defense is driven primarily by the due date for submitting a copy of the thesis to the Editorial Board of the Graduate School. This date is usually about 5-6 weeks prior to the end of the semester. Given that the committee may require extensive changes and that the Editorial Board may also require changes and has to review the revised electronic version, it is unwise to postpone the defense of the thesis past the middle of the last semester.

It is also established procedure that you submit a complete version of your thesis to your supervisory committee to review at least two weeks prior to your defense date. The thesis defense is open to anybody who wants to attend, including all faculty members, graduate students, and undergraduate
students in the Department of Family, Youth and Community Sciences. Students and faculty are encouraged to attend defenses to help foster a sense of shared learning and community.

At the beginning of your final term, you will be assigned the Final Semester Module in the Hub, and it will walk you through the steps required to set up and complete your thesis defense. On-campus students may choose to appoint a student observer from the department to be present at the defense. We ask that you do this to help ensure that you are treated in a completely fair and unbiased fashion during the defense. The individual you appoint is an observer and does not participate actively in the process.

Prior to the defense, the supervisory committee must determine if the student is ready to defend the thesis.

The sequence of events for the thesis defense is as follows:

1. The student delivers a presentation to the full audience, which includes the supervisory committee, the student observer (if chosen), and any other outside observers.
2. The student then entertains questions from outside observers.
3. All members except the student, the supervisory committee, and the student observer are asked to leave the room. The student then entertains questions from the supervisory committee.
4. The student and the student observer are asked to leave the room while the committee discusses its decision about whether the student has passed the exam.
5. The student and the student observer are asked to rejoin the committee and the decision of the committee is announced to the student.
6. After successful completion of the final examination (i.e., the defense), the supervisory committee signs three forms: the Final Examination Form, the ETD Signature Page, and the FYCS Final Assessment and you upload the signed forms to the Hub.

The coordinator of academic programs will provide you with the necessary forms. You are responsible for uploading the completed forms to the Hub.
The Non-Thesis Project

The non-thesis project must be completed in several steps, and generally takes about two to three semesters. Work closely with your supervisory committee to develop a work plan for your project to ensure that you complete your project on time.

The non-thesis project can take many forms, but must be a scholarly piece of work that provides you with an opportunity to apply what you have learned during your program of study. For example, you might:

- Develop empirically-based training materials for use by Extension or other professional organizations (including program evaluation procedures); or
- Assist a community-based organization with development and evaluation of programs or administrative procedures.

Consult your committee chair for additional guidance on appropriate non-thesis project topics. Please note that the development of Extension fact sheets alone (i.e., EDIS publications) does not constitute a non-thesis project. In addition, a professional practicum will not satisfy the requirements.
Recommended Timeline for Non-Thesis Project

The following table presents a recommended timeline for the major tasks to be achieved during the non-thesis project. Your own timeline will vary depending on how quickly you are able to move through the process.

<table>
<thead>
<tr>
<th>Semester</th>
<th>Key Tasks</th>
</tr>
</thead>
</table>
| 1        | - Select your committee chair and internal member  
          | - Discuss initial ideas for project topics |
| 2        | - Conduct background research on topic  
          | - Begin the Non-thesis Project Module in the Hub  
          | - Use the required FYCS Non-thesis Project Proposal Form to start creating a draft of the non-thesis proposal |
| 3        | - Engage partner organization as necessary  
          | - Finalize and present non-thesis proposal to committee  
          | - Upload the required Non-thesis Approval Form via the Hub |
| 4        | - Enroll in FYC 6912  
          | - Work on your project |
| 5        | - Enroll in FYC 6912  
          | - Work on your project  
          | - Defend final project  
          | - Upload the required forms via the Hub |
The Project Proposal
Begin the development of your non-thesis project proposal sometime in your first year of graduate school (Follow the instructions from the relevant module in the Hub). Work with your supervisory committee to develop your proposal and your plan of action. Your proposal must include a substantial literature review (at least 10-15 pages) of the current science related to your project. When complete, your committee chair will request a joint meeting with you and your committee to approve your project proposal. The committee’s approval is needed before you begin your project.

Complete the Non-Thesis Proposal Approval form, available in the Hub and upload the signed form and proposal to the Hub.

If your project involves research that affects human subjects, you will need to complete an IRB protocol. This process is designed to ensure the safety and privacy of all people who take part in any kind of research, including non-thesis projects. The committee usually meets once a month so you need to check the committee meeting dates and make sure that you submit the form in a timely fashion. Your committee will instruct you on how to complete this process.

You cannot enroll in Non-Thesis Project (FYC 6912) until you have uploaded a signed Non-Thesis Project Proposal Form to the Hub.

The Project
Submit your completed project to your supervisory committee for review at least two weeks before the oral defense. This will allow time for your committee to review your project and recommend edits and changes. It is expected that you will work closely with your supervisory committee chair as you develop your project paper so that the project has been thoroughly reviewed prior to submission to your committee.

To allow adequate time for revisions following the defense, students should defend their project at least 2-3 weeks before the Graduate School deadline.
Oral Presentation/Defense

At the beginning of your final term, you will be assigned the Final Semester Module in the Hub, and it will walk you through the steps required to set up and complete your non-thesis project defense. This oral presentation of your project is open to the UF community. Following your presentation, you will defend your project, with the committee members asking questions and probing your knowledge of the subject matter. For online students, the presentation and defense typically take place via digital video platform. This defense is required and is considered your final examination for your master’s degree.

In the event that the student fails the defense, the supervisory committee may allow the student to repeat the presentation at a future date. No more than two oral presentations/defenses will be allowed.

After successful completion of the final examination (i.e., the defense), the supervisory committee signs three forms: the Final Examination Form, the ETD Signature Page, and the FYCS Final Assessment and you upload the signed forms to the Hub. You are responsible for uploading signed forms to the Hub, either Gregg Henderschiedt or Nicole Sloan will submit electronic verification that you have passed the final examination.

Other Policies

Unsatisfactory Progress or Unsatisfactory Scholarship

The Department of Family, Youth and Community Sciences will abide by the following policy of the University of Florida Graduate School:

“Any graduate student may be denied further registration if progress toward completing the program becomes unsatisfactory to the academic unit, college, or Dean of the Graduate School. Unsatisfactory scholarship is defined as failure to maintain a B average (3.00) in all work attempted. Graduate students need an overall GPA of 3.00 truncated and a 3.00 truncated GPA in their major (and in the minor, if a minor is declared) at graduation. Students with less than a 3.00 GPA may not hold an assistantship or fellowship.”

In addition, the Department interprets the policy as follows:
• Students who drop below a 3.0 GPA (B average) in a semester are not eligible for an assistantship or fellowship the following semester.

• Students who drop below a 3.0 GPA (B average) in a semester will have one additional semester to bring their overall GPA back above 3.0.

If a student is judged to be unsatisfactory based on semester ratings of progress, they may not be allowed to continue in the program.

In addition, students who receive unsatisfactory assessments related to their graduate assistant and teaching assistant duties may be relieved of their duties and may lose their funding.

**Grievance Policy and Conflict Resolution**

The Department of Family Youth and Community Sciences is committed to fostering a fair and productive environment. A grievance is defined as

“dissatisfaction occurring when a student believes that any decision, act or condition affecting him or her is illegal, unjust, or creates unnecessary hardship. Such grievances may concern, but are not limited to, the following: academic problems (excluding grades, except when there is an allegation of illegal discrimination or when a grade penalty has been imposed without proper authority), mistreatment by any University employee, wrongful assessment of fees, records and registration errors, student employment, and violation of University of Florida regulation Rule 6C1-1006, F.A.C.” (UF Regulation No. 4.012(a)).

In the event of a grievance, you are encouraged to first resolve the issue with all the parties involved. The informal discussion should be held as soon as possible following the act or condition that is the basis for the grievance. If the student is unsatisfied with the resolution, she or he may file a written grievance with the FYCS graduate coordinator, including all supporting documentation. The graduate coordinator will respond to the grievance in a timely fashion. If the graduate coordinator does not resolve the issue to the student’s satisfaction, the student may proceed with the grievance procedure outlined in the Graduate Student Handbook [http://graduateschool.ufl.edu/media/graduate-school/pdf-files/handbook.pdf](http://graduateschool.ufl.edu/media/graduate-school/pdf-files/handbook.pdf).
Professional Internship/Practicum in FYCS

Students may, with their committee chair’s permission, participate in an internship experience for graduate credit. Once the internship/practicum idea is approved by your committee you will let Gregg Henderschiedt or Nicole Sloan and they will assign the module in the Hub. Students will identify a site and work with their committee chair to formulate concrete learning objectives for the experience. The Coordinator of Academic Programs can create a variable credit section (from 1-3 credits per semester) of FYC 6934 Professional Internship/Practicum in Family, Youth, and Community Sciences, for academic credit. A student is required to work 80 hours for each credit hour of FYC 6934. No more than three credits of FYC 6934 can be applied to a graduate degree.

When preparing for a practicum, there are a few things students should consider:

- It is possible that the site you select does not provide insurance coverage for the student. In this case, the student assumes all liabilities and risks in completing this requirement at this location.
- It is the student’s responsibility to identify who his or her supervisor will be for the practicum.
- Students must maintain an open and consistent line of communication with both the site supervisor and the committee chair.
- The student must keep track of completed hours for this experience.
- Previous students have found it helpful to keep a journal of events. This can provide students with an idea of what they are encountering on a daily basis. This will also be helpful in tracking progress toward meeting goals

Variable Credit Courses

<table>
<thead>
<tr>
<th>Course Number</th>
<th>Course Name</th>
<th>Credits Per Semester</th>
<th>Maximum Credits Per Semester</th>
<th>Maximum Credits Toward the Degree</th>
</tr>
</thead>
<tbody>
<tr>
<td>FYC 6901</td>
<td>Problems in FYCS</td>
<td>1-3</td>
<td>3</td>
<td>6</td>
</tr>
<tr>
<td>FYC 6912</td>
<td>Non-thesis Project in FYCS</td>
<td>1-3</td>
<td>3</td>
<td>6</td>
</tr>
<tr>
<td>FYC 6971</td>
<td>Research for Master’s Thesis</td>
<td>1-6</td>
<td>6</td>
<td>6</td>
</tr>
<tr>
<td>FYC 6934</td>
<td>Professional Internship/Practicum in Family, Youth,</td>
<td>1-3</td>
<td>3</td>
<td>3</td>
</tr>
</tbody>
</table>
Graduation Day!

Before you graduate, there are a few other steps that you will need to complete. Consult the Graduate School site for current students to find out about these steps. http://graduateschool.ufl.edu/graduate-life/graduation/

Appendix I: Concentration in Nonprofit Organizational Development

The nonprofit organizational development concentration prepares students to lead tax-exempt nonprofit organizations and community-based groups that serve the public good. The concentration introduces students to evidence-based nonprofit management and leadership practices as well as current trends in the sector. Through applied projects, students develop the proven managerial competencies and leadership skills necessary to be an effective nonprofit sector professional.

Concentration courses emphasize a continuum of learning starting with the fundamentals of nonprofit management and, then, build on core competencies including program planning and evaluation, fundraising, risk management, and human resource management. The skills developed in this concentration are applicable to all nonprofit organizations regardless of their mission. The required courses are:

- FYC 6421, Nonprofit Organizations (3 credits);
- FYC 6932, Nonprofit Human Resource Management (3 credits);
- FYC 6424, Fund Raising for Community Nonprofit Organizations (3 credits);
- FYC 6425, Risk Management in Nonprofit Organizations (3 credits); and
- FYC 6620, Program Planning and Evaluation for Human Services Delivery (3 credits).
Appendix II: Concentration in Family and Youth Development

The family and youth development concentration will prepare students to work with youth and families through community-based programs. The concentration combines the study of theories of family and youth development with courses that help students develop the skills needed to offer programs and give leadership to public and private sector organizations serving youth and families. The concentration provides students with an in-depth understanding of youth development, as well as family interaction and functioning across the lifespan, and knowledge and skills needed to work with youth and families in community-based programs.

Concentration courses emphasize an understanding of the development of applied skills in prevention, intervention, research and evaluation, as well as the formation of policies leading to the promotion of positive development, well-being, and resilience.

Required:

- FYC 6230, Theories of Family Development, Systems and Change (3 credits)
- FYC 6234, Theoretical Approaches to Youth Development (3 credits)
- FYC 6620, Program Planning & Evaluation (3 credits)

Electives (select two):

- FYC 6207, Adolescent Problematic Behavior (3 credits)
- FYC 6223, Promoting Positive Youth Development (3 credits)
- FYC 6932, Youth and Family Relationships (3 credits)
Appendix III: Graduate Certificate in Nonprofit Leadership

The Department of Family, Youth and Community Sciences offers a graduate-level certificate in nonprofit leadership designed for professionals who would like to go from working for a nonprofit to leading a nonprofit.

In order to complete the nonprofit leadership certificate program, students must complete four courses for a total of 12 credit hours. Each course is specifically designed to help students develop their skills in nonprofit management and become effective leaders in the public sector. The required courses are:

- FYC 6421, Leadership for Nonprofit Organizations (3 credits);
- FYC 6932, Nonprofit Human Resource Management (3 credits);
- FYC 6424, Fundraising for Community Nonprofit Organizations (3 credits); and
- FYC 6425, Risk Management for Nonprofit Organizations (3 credits).
Appendix IV: Graduate Minors in FYCS

Minor in Family, Youth and Community Sciences

The Minor in Family, Youth and Community Sciences can be completed by students in an approved degree-accruing graduate program (professional, masters, doctoral) at the University of Florida, EXCEPT students enrolled in the MS program in FYCS. The minor is available to both traditional classroom and online students.

The Minor in Family, Youth and Community Sciences provides students with knowledge about the theories and body of research that explain how families, youth, and communities develop and interact. The program consists of 9 hours of study for master’s students and 12 for doctoral students. All students must complete one of three foundation courses, Theories of Youth & Family Development (FYC 6230), Theories of Community Development (FYC 6330), or Theoretical Approaches to Youth Programming (FYC 6234). Master’s students will select two additional departmental electives to complete the minor, and doctoral students will select three additional courses—all additional courses are to be approved by the minor representative on the supervisory committee.

The Graduate School at the University of Florida requires that a representative from the program offering the minor serve on the student’s graduate supervisory committee. The minor will not be recognized by the Graduate School if you do not have a minor representative on your supervisory committee. Contact the FYCS coordinator of academic programs to declare the minor and to discuss the FYCS graduate faculty member you want to serve on your committee.
Minor in Organizational Leadership for Nonprofits

The minor in Organizational Leadership for Nonprofits can be completed by students in an approved degree-accruing graduate program (professional, masters, doctoral) at the University of Florida, EXCEPT students enrolled in the MS program in FYCS. The minor is available to both traditional classroom and online students.

The Minor in Organizational Leadership for Nonprofits provides students with an understanding of how to develop not-for-profit organizations to address problems facing families, youth and communities. The minor consists of 6 hours of study for master’s students and 12 credit hours for doctoral students. All students must complete two courses, Nonprofit Organizations (FYC 6421) and Fundraising for Nonprofits (FYC 6424). Additional courses needed to complete the minor are approved by the minor representative.

The Graduate School at the University of Florida requires that a representative from program offering the minor serve on the student’s graduate supervisory committee. The minor will not be recognized by the Graduate School if you do not have a minor representative on your supervisory committee. Contact the FYCS coordinator of academic programs to declare the minor and to discuss the FYCS graduate faculty member you want to serve on your committee.